DANKOTUWA PORCELAIN PLC

Company No. PQ 79
No 01, Alfread House Avenue, Colombo 03, Sri Lanka.
CIRCULAR TO SHAREHOLDERS
ANNUAL GENERAL MEETING OF THE COMPANY

Dear Shareholder/s,

The Board of Directors of Dankotuwa Porcelain PLC has decided to hold the Annual General Meeting (AGM) as a Virtual Meeting on Friday, 25th September 2026 at 9.00 a.m., in accordance with the guidelines issued by the Colombo Stock Exchange (CSE) for hosting virtual AGMs.

METHOD OF HOLDING THE AGM/ELECTRONIC PLATFORM

Only the key officials essential for the administration of the formalities of the meeting will be physically present at the venue and all others, including shareholders, will participate via an online meeting platform.

REGISTRATION PROCEDURE

Shareholders and Proxy holders who wish to participate via the online meeting platform, are requested to notify the Company of such intention to participate by duly completing the REGISTRATION FORM, which will be made available on the website of the Colombo Stock Exchange: (https://www.cse.lk/company-profile?symbol=DPL.N0000)

In order to facilitate participation, shareholders who wish to participate in the AGM via the online meeting platform are requested to duly complete the REGISTRATION FORM and email it to dplagm2026@dankotuwa.com or send the duly completed form by post to reach the Company 48 hours prior to the time fixed for the meeting.

Arrangements will be made for shareholders who wish to participate in the AGM via the online meeting platform, with login information being forwarded to the registered email address of the shareholder in advance of the meeting.

APPOINTMENT OF PROXY HOLDERS

The Shareholders are encouraged to vote by Proxy by way of appointing a member of the Board of Directors to vote on their behalf and to include their voting preferences on the resolutions that are to be taken up at the meeting, which are given in the Form of Proxy. The Shareholders who wish to appoint a Proxy should duly complete the Form of Proxy and include the details of such Proxy holder in the REGISTRATION FORM as per the instructions given therein. The FORM OF PROXY is available on the website of the Colombo Stock Exchange (https://www.cse.lk/company-profile?symbol=DPL.N0000)

The duly completed Form of Proxy should be forwarded by email to dplagm2026@dankotuwa.com or by post to reach the Company 48 hours prior to the time fixed for the meeting.

LOGIN INFORMATION FOR PARTICIPATION VIA AN ONLINE MEETING PLATFORM

The login information will be authorized only for the use by the Individual Shareholders, Proxy holders and authorized representatives in the case of Institutional Shareholders. The Company will not be responsible or liable for any misuse of the login information. Where the Proxy holders are concerned, please note that the login information will only be shared with those in whose favour a valid Proxy has been submitted by the Shareholder.

QUERIES OF SHAREHOLDERS

Shareholders who are unable to participate at the virtual meeting via the designated online meeting platform is invited to forward their suggestions, questions & concerns (if any) relating to items on the agenda, to the following email address dplagm2026@dankotuwa.com or by post to reach the Company 48 hours prior to the time fixed for the meeting. The Board will ensure that they are discussed and addressed at the AGM, if relevant.

If any Shareholder who is registered for participation via online platform encounters any difficulty in connecting to the meeting, they could contact Mr. Saroj Ranatunga on telephone no. +94 31 5 500500 or email to dplagm2026@dankotuwa.com for any assistance required.

VOTING

Voting on the items on the Agenda will be conducted by using a ZOOM POLL Voting Method. All such procedures will be explained to the Shareholders prior to the commencement of the meeting.

ANNUAL REPORT 2025/2026

The Annual Report of the Company is available on the following website.

1. Colombo Stock Exchange - https://www.cse.lk/company-profile?symbol=DPL.N0000

In addition to the Annual Report, below mentioned documents can be downloaded via the aforementioned website link.
a) Notice of Meeting
b) Form of Proxy
c) Registration Form for the AGM

By order of the Board
Nexia Corporate Consultants (Private) Limited
Secretaries to the Company

(Sgd.)
Mrs. C. R. Weragala
Director

31st August 2026